



U.S. ARMY CONTRACTING AGENCY



Southern Region Contracting Center – West (SRCC-W) Fort Sam Houston, TX

CONTRACTING SEMINARS

- **Contracting Officer Representative (COR) Refresher Training – 14 November 2006**
- **Government Purchase Card – 15 November 2006**
- **Wide Area Workflow and PRWeb – 15 November 2006**

• **PLACE:** SRCC-W, 2107 17th Street, Bldg 4197, Suite 15, Fort Sam Houston, TX

• **How to register:** Complete this form and fax to 210-221-4452 (ATTN: Andrea Shields)

• **Cost:** Free

• **Seating is limited, so register EARLY!** [Note: Lunch is on your own]

• **Target audience:** Government Personnel - Requiring activities responsible for preparing purchase requests and processing receiving reports. CORs needing an annual refresher.

REGISTRATION FORM

Southern Region Contracting Center - West

☐ I plan to attend the **COR Refresher Training** on 14 November 2006 (0800 – 1700)
(Previous completion of a COR Course is required. (Please fax certificate with registration form.))

or

☐ I plan to attend the **Government Purchase Card** on 15 November 2006 (0830 – 1100)

or

☐ I plan to attend the **Wide Area Workflow and PRWeb Training** on 15 November 2006
(1230 – 1630)

NAME: _____

Agency/Department: _____

Work Phone # _____ Fax # _____ Email: _____

POC for questions:

Andrea Shields, Admin Asst

Email: andrea.shields@samhouston.army.mil

Phone 210-221-5930 Fax 210-221-4452

AcquiLine[™]
PRweb

